

**Mid Essex CCG & NHS England
Joint Primary Care Commissioning Committee Part I**

Date: 03/09/19
Time: 3:15 – 4:30
Location: Marconi Room, Wren House, Hedgerows Business Park, Chelmsford, Essex, CM2 5PF

Members:

Name	Initials	Role
Alan Hubbard (Chair)	AH	Lay Member, MECCG (Chair)
Viv Barnes	VB	Director of Governance & Performance, MECCG
Robert Evans	RE	Head of Operational Primary Care, MECCG
Cathy Galione	CG	Contracts Manager, NHS England & NHS Improvement
David Barter	DB	Head of Commissioning, NHS England and NHS Improvement

In Attendance

Ruth Blake	RB	Deputy Chief Finance Officer, MECCG
Alex McCourt	AM	Primary Care Commissioning Manager, MECCG
Dr Liz Towers	LT	GP Board Member, MECCG
Kate Butcher	KB	Head of Transformation & Strategy, MECCG
Simon Carrington	SC	Senior Finance Manager, NHS England & NHS Improvement
Ali Connolly	AC	Head of Transformation & Community, MECCG
Trudy Piner	TP	Note Taker, MECCG

Apologies

Dan Doherty	DDo	Director of Clinical Transformation, MECCG
James Wilson	JW	Chief Strategy and Transformation, MECCG
Kerry Harding	KH	Director of Estates, Mid and South Essex CCGs

Item No	Agenda Item	Actions
1	<p>Welcome, Introductions and Apologies</p> <p>Members were welcomed to the meeting.</p> <p>Apologies for absence were noted as detailed above.</p>	
2	<p>Register of Interests</p> <p>AH asked that his interests be added to the register as noted at other meetings.</p> <p>No additional Interests were declared.</p>	
3	<p>Questions from the Public</p> <p>There were no questions submitted from the public.</p> <p>There were no members of the public in attendance.</p>	
4	<p>Minutes of the previous meeting and Review of Action Log</p> <p>The minutes of the Previous Part I meeting held on 2 July 2019 were agreed as an accurate record.</p>	

